

Clinical Trial Coordinator Freelance

Provision of services

To make available to investigators a **Study Coordinator** to coordinate the administrative and logistical tasks inherent in the proper management of a clinical trial.

- Central lab / Central imaging assessments
- CRF/eCRF completion
- Creation of tools and practical documents for the smooth conduct of the study (study kits, inclusion kits)
- Establishment of computerized databases to facilitate the management of clinical trials
- Management of patients visits and tests
- Management of study treatments
- Formation of clinical teams to carry out the different procedures associated with the trials

This provision of services will enable the better recruitment of patients with respect to the GCP, while maintaining workflow and timelines.

Professional Experiences

Experience in institutional (GELA, EORTC, IFM, EBMT, GOELAMS, CHU) and industrial clinical trials adhering to protocol, ICH, GCP and regulatory requirements in two different departments (surgery and medicine).

Ability to serve as a key contact for the investigator and sponsor.

- Phases I, II, III and IV internationals and multicentric trials
- Administrative and financial aspects
- Writing of procedures
- Management of the logistical aspects
- Screening and inclusion of patients
- Responsible for conducting clinical trial prestudy visit, initiation visit, monitoring visit, and study closure visit
- Participation at investigator meetings in France and Europe
- Creation of databases for different studies and patients

HAEMATOLOGY - ONCOLOGY - UROLOGY – CARDIOLOGY - OPHTHALMOLOGY

Nov. 2004 – Jan. 2008 : Clinical Research Associate

Department of haematology of Professor Bertrand COIFFIER, Centre Hospitalier Lyon Sud , 165 chemin du grand Revoyet, 69495 Pierre Bénite cedex.

- Haematology
- Oncology : Lymphoma, Myeloma, Leukaemia

Feb. 2000 - Nov. 2004 : Clinical Research Associate

Department of Urology and Transplant Surgery of Professor Jean Michel DUBERNARD, Hôpital Edouard Herriot, 5 Place d'Arsonval, 69437 Lyon Cedex 03.

- Oncology : Prostate, renal and bladder
- Adenoma of the prostate
- Urinary incontinence
- Erectile dysfunction and male infertility

Education

1999 : Clinical Research Associate Training, Sup Santé based in Lyon, France

1998 : DEA Clinical pharmacology, metabolism and mechanism of action of drugs, Mention AB. University of Nancy I, France

1997 : Master's degree in cellular biology and physiology. Mention AB. University of Lyon I, France

**Familiar with Windows, data bases (File Maker Pro), Office, Outlook
and with English language used in a professional environment.**